

The Church of St Mary and All Saints, Fotheringhay 2015

Thank you for your application to hire the Church for your concert.

The following notes may be of help to you; they form the conditions upon which the building is offered for hire.

- A fee of £ 175.00 covers
 - The hire of the Church building for the performance and for a rehearsal of up to three hours on the same day,
 - Pews, chairs, tables etc already in the Church,
 - Use of electricity.
 - The use of the Woodstock 2-manual pipe organ (installed in 2000), and the Baby Grand Challen Piano, if required.

Should you need access the organ for practising in advance of the concert, please contact the Organist, James Parsons, to make arrangements. Should you wish the piano to be tuned (at your expense) please contact James Parsons who will make the necessary arrangements.

- Should you wish to use the Church for an additional three-hour rehearsal on a separate date, there will be a further charge of £50. *The date and time of such a rehearsal must be agreed in advance.*

Please make cheques payable to *Fotheringhay PCC*.

Payment should be made in advance or on the day of the performance.

The Church will seat approximately 90 people in the fixed pews and a further 120 on the chairs and benches already in the Church.

The lectern, altar and altar rails can be moved to create a better stage area. The stage area is illuminated by 6 x 300 watt reflector lamps with dimmer, but if you wish to provide additional illumination, 13-amp sockets are available in the north and south aisles. Extension cables are not provided but may be required.

The Church has a voice amplification system with loud speakers and an induction loop, which is available for your use.

A small lockable vestry is available for your use, for changing or storing instruments but the Vicar and PCC cannot be held responsible for the loss or damage of your possessions while in the Church.

The Church has low-level electric heating in the pews, but when the outside temperature is low, the building can be extremely cold.

Wheelchair ramps are available in the North Porch.

We regret that there are no toilets on the Church premises. The Village Hall which is about 250m from the Church, can be hired for refreshment and changing facilities at a cost of **£15.00** per hour. Contact Alex Weighton to make arrangements.

You may sell and serve interval refreshments, including alcohol, making your own arrangements to supply staff, glasses etc. Please note that you will be responsible for obtaining your own licence to serve alcohol and we may ask you to provide evidence.

We can serve you with coffee and tea at the interval - by arrangement.

The Falcon Inn may be able to provide meals before or after a concert, but booking well in advance is essential.

Please ensure that you are covered for public liability insurance for the period during which you are hiring the Church, as the Church insurance will not cover your event.

We hope that you enjoy your visit to Fotheringhay and that your concert will be a great success. Please let us know if we can be of further help to you.

CONTACTS

Bookings

Ann Gould

info@tansorcentre.com 01832 226055

Jenny Martin

takenoteetc@aol.com 01832 226057

The Falcon Inn, Fotheringhay

Sally Facer 01832 226254

Fotheringhay Village Hall

Alex. Weighton 01832 226440

Flower Arrangements

Yvonne Mills 01832 226278

Organist

James Parsons

jamesparsons@gmx.com 07887 537773

Ann Gould/ Jenny Martin
pp Fotheringhay PCC